

South West Peak Landscape Partnership

Volunteer Role Description



Date completed: 29/03/2018

By: Catherine Parker Heath, Cultural Heritage Officer.

To be reviewed: wk beg. 23/04/2018

Volunteer role title	Cultural Heritage Survey Volunteer (level 1)
Purpose of your role	<ul style="list-style-type: none"> To assist in the recording of field barns and landscape in the South West Peak at level 1 as defined by Historic England.
Location of position	Various locations in the South West Peak
Responsible to	Catherine Parker Heath, SWP Cultural Heritage Officer (CHO)
Volunteer responsibilities	<p>Volunteer responsibilities include:</p> <ul style="list-style-type: none"> To attend training in level 1 building and landscape survey To carry out surveys according to the methodology you have been trained in To hand in survey data in a timely fashion once completed in agreement with the CHO To look after any equipment borrowed from the SWP such as GPSs and returned at a time agreed with the CHO Ensure any equipment is used in a responsible and safe manner To undertake the surveys responsibly, taking into account health and safety, landownership and rights of way, always behaving in a courteous manner with fellow volunteers, SWP staff and members of the wider public To undertake historical research online To be an ambassador for the SWPLP and the Cultural Heritage Projects (Barns & Buildings and Small Heritage Adoption) Inform the CHO and SWP team when and if you are out in the field working independently.
Essential skills you would need for the role	<ul style="list-style-type: none"> None, except enthusiasm for the cultural heritage of the SWP and working outdoors.
Desirable skills that will assist you in the role	<ul style="list-style-type: none"> Map-reading. Using a handheld GPS. Experience/skills in archaeological field work, such as building survey, landscape survey. Photography, including using photographic scales. Ability to use computer systems/email
Times/days we would like you to be able to help us	<ul style="list-style-type: none"> To undertake one training event before taking part in surveys No fixed days or number of days as yet, to be decided after pilot survey but likely to be in own time once had training.
Start date	<ul style="list-style-type: none"> There will be training days throughout the life of the project, enabling volunteers to take part at various points.
End date	<ul style="list-style-type: none"> Ongoing (until summer of 2021)
Minimum age	18+

Driving licence required	<ul style="list-style-type: none"> • Only the ability to get to locations throughout the SWP
Has the DBS Risk Assessment for the role been completed?	Not applicable
Training and support	<ul style="list-style-type: none"> • Induction training including Health & Safety before embarking on fieldwork • Training in level 1 building and landscape survey • Training in how to undertake historical research using online resources • Survey forms, site maps and landowner permissions will be provided by the CHO • Opportunities for further training in higher level building and landscape surveys • A minimum of yearly, or more regular if deemed necessary, review meetings, will be held with the CHO • Celebration day invitations will be given to volunteers & others involved in the projects • CHO will work in the field alongside those volunteers who need the support or further training • CHO will be contactable via email and telephone (either landline or mobile) during their usual working hours which will be made available to all volunteers.
Reimbursement of expenses	<p>Out of pocket travel expenses can be reimbursed for travel to and from your place of volunteering:</p> <ul style="list-style-type: none"> • Mileage costs @ 40p per mile cars (24p/mile motorbikes, 20p/mile pedal cycles up to a maximum of £10 per journey. • Bus and train tickets will be reimbursed only upon receipt of ticket/proof of purchase. <p>Please note that if you use your own vehicle whilst driving on behalf of the SWPLP, you will need to provide evidence of business insurance and MOT.</p>
Benefits to volunteer	<ul style="list-style-type: none"> • Learn level 1 building and landscape surveying skills to standards set by Historic England and Cifa (Chartered Institute for Archaeologists) • Experience can be used as evidence of competency for the 'Archaeology Skills Passport' for those wanting to pursue careers in archaeology and cultural heritage. See: www.archaeologyskills.co.uk • Increase knowledge of the SWP area and improve identification of cultural heritage assets & mapping skills • Able to contribute to knowledge of the Cultural Heritage of the SWP • Feed robust data into the Barns and Buildings and Small Heritage Adoption projects to aid the identification of those barns and assets that need further investigation and enable the long term management of the cultural heritage resource

	<ul style="list-style-type: none"> • Feel part of the South West Peak & of the friendly and dedicated SWP team • Enjoyment of the countryside and the Peak District National Park, especially the South West Peak • Meet new people • Keep active in the outdoor countryside environment
Application Process	For the pilot survey, reply directly to catherine.parkerheath@peakdistrict.gov.uk